

# 2023

# NAWLA TRADERS MARKET



COLUMBUS, OHIO | NOVEMBER 8-10



Dear Traders Market Exhibitor,

Thank you for exhibiting at the upcoming North American Wholesale Lumber (NAWLA) Traders Market November 8-10, 2023 in Columbus! In preparation for the Traders Market, please read the information below and forward this information to any colleague(s) who will be handling the exhibit logistics.

## Exhibit Hall Schedule

### **Move-In:**

Wednesday, November 8 11:00am – 5:00pm

Thursday, November 9 7:00am – 11:00am

*\*All exhibits must be fully installed by 11:00 am, Thursday, November 9, 2023*

### **Exhibit Hours**

Thursday, November 9 1:30pm – 7:00pm

Thursday, November 9 6:00pm – 7:00pm - Networking Reception in Exhibit Hall

Friday, November 10 8:00am – 12:00pm

### **Move-Out:**

Friday, November 11 12:00pm – 6:00pm

*\*All exhibitors must complete move-out by 6:00pm, Friday, November 10, 2023*

View the full schedule [here](#).

## Exhibit Hall Floorplan

To view the 2023 Traders Market floorplan, please [click here](#). If you have any questions, please reach out to [Brooke Shuler](#).

## Company Information- DUE AUGUST 31

If you have not already, please [click here](#) to submit your company information and company description which will be featured in the Traders Market Mobile App and BPD Merchant Magazine.

The final deadline to submit your company information is **Friday, August 31<sup>th</sup>**.

### **Exhibitor Service Manual**

Freeman is NAWLA's official General Services Contractor at 2023 Traders Market. Reach out to Freeman to order all of your booth supply needs (carpeting, electrical, AV, etc). [Click here](#) to view the Exhibitor Services Manual.

Reach out to [ExhibitorSupport@freemanco.com](mailto:ExhibitorSupport@freemanco.com) if you need assistance accessing the kit.

**PLEASE NOTE: CARPETING IS REQUIRED FOR ALL EXHIBITORS. YOU MUST EITHER ORDER THROUGH FREEMAN'S ONLINE SITE VIA THE LINK [HERE](#) OR BRING YOUR OWN FLOORING TO COVER THE ENTIRETY OF YOUR SPACE.**

### **Registration**

A separate registration email containing important registration directions has been emailed to the primary contact. This email includes login details unique to your company and a direct link that allows you to access your complimentary registration(s) included with your booth space.

For any questions relating to registration, please contact [registration@nawla.org](mailto:registration@nawla.org).

### **Housing**

NAWLA has a block of rooms reserved at Hilton Columbus Downtown (\$219+ per night) and Hyatt Regency Columbus (\$193+ per night).

The hotel links are provided upon registering for the 2023 Traders Market.

Please make your housing arrangements no later than **Monday, October 16, 2023**. More information on housing can be located on the NAWLA Traders Market [Hotel and Travel](#) page.

### **Payment**

Please reference the invoice from your recent email to submit payment via credit card. If sending a check, please provide us with the check number. Please note that it takes 7-10 business days for a check to reach out lockbox.

If you have any questions or need a copy of your invoice, please contact [Amber McKnight](#)

Thank you,

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